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| Team Meeting | April 8, 20222PMNJIT Campus Center |

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| Meeting called by: | Rudolph Paulin | Type of meeting: | Status Update |
| Facilitator: | Rudolph Paulin | Note taker: | Cristina Hilario |
| Timekeeper: | Sean O’Connor |  |  |

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| Attendees: | Cristina, Sean |
| Please read: | Review the points established during last meeting |
| Please bring: |  |

# Minutes

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| Agenda item: | See if all the points discussed were followed | Presenter: | Rudolph Paulin |

#### Discussion:

Findings of potential users in North Carolina to use the app/web.

#### Conclusions:

Agree on the statistics found.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Research NC demography | All team members | April 8, 2022 |
| * Discover usability problems within the app | All team members | April 8, 2022 |
| * Discover usability problems within the web | All team members | April 8, 2022 |

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| Agenda item: | Assign roles | Presenter: | Rudolph Paulin |

#### Discussion:

#### Delegate who writes about each point

#### Conclusions:

Every team member agrees on a deadline to have each point finalized.

| Action items | Person responsible | Deadline |
| --- | --- | --- |
| * Make accounts for the apps | Sean O’Connor | April 15, 2022 |
| * Present websites | Cristina Hilario | April 15, 2022 |
| * Decide on websites to use | Rudolph Paulin | April 15, 2022 |

# Other Information

#### Observers:

N/A

#### Resources:

Website links related to North Carolina Department of Health and Human Services

#### Special notes:

Deliverable on time.